

**3.5M ELEMENTARY/MIDDLE SCHOOL
BUILDING COMMITTEE
MINUTES**

A meeting of the Building Committee held on Wednesday, November 5, 2008, at the Cumberland Administrative Office/Superintendent's Conference Room, 2606 Mendon Road, was called to order by Chairman Earl Wood at 5:30 p.m., with the following present:

Earl Wood, Chair; Maureen, Aveno, Thomas Bruce, George Drapeaux,

Mark Lindgren, Donna Morelle

Also Attending: Richard Hilton, ICM: Ernie DiSaia

Absent: Gene Sartini

I. Ashton/JJM Cumberland Hill Update

A. ICM Update – Mr. DiSaia reported that Ashton and Cumberland Hill are essentially complete. The only thing left is the ramp at Cumberland Hill and the closing out documents. He will coordinate with Mr. Hilton to hand over the documents. Final approval of the final invoices will be after Christmas vacation when the floor at Cumberland Hill is done. KBA has not been involved in much lately. Mr. DiSaia commented on working with Mr. DePasquale and there has been good cooperation from the administration and Mr. Hilton. Mr. Wood noted he has had a lot of complements on the gym.

B. KBA Update - Mr. Monahan was unable to attend but sent the following in an e-mail that Tony DePasquale and I intend to meet at

the end of next week (Nov. 13th or 14th) regarding the closeout documents and the punch list. It's my understanding from Tony that he's waiting for one or two more items that will be put into the closeout package and then sent/handed over to KBA for review.

II. Old Business/New Business

A. Future Meeting Dates – The next meeting will be December 3rd.

B. Ceremony at Each School – Mr. Wood reported the PTO President at Cumberland Hill stepped down so he isn't sure what will happen. Mr. Drapeaux reported that the Principal at Ashton was in favor of a ceremony. Discussion ensued regarding when it would occur and there might be a capacity issue if held during the day and parents were invited. Mr. Drapeaux will discuss with the principal and Mr. Wood said he would e-mail the Superintendent what Cumberland Hill will do.

III. Payment of Invoices and/or Approval of Change Orders – Mr. Bruce had a hand out with all bills represented. Ms. Aveno asked about the two bills totaling \$32,000 and Mr. Bruce stated the fire upgrades were \$25,000. The other invoice was not on tonight's schedule. He said that ICM is not encumbered; Mr. DiSaia's oversight is no charge after October.

3.5 Elementary/Middle School

Building Committee/Page 2

A. On a motion by Ms. Aveno, and a second by Mr. Drapeaux, it was VOTED 6-0 TO APPROVE the payment of \$6,580 to ICM for management for October (September 3 – October 3).

B. On a motion by Ms. Aveno, and a second by Mr. Bruce, it was VOTED 6-0 TO APPROVE payment to School Specialties for shelving at Cumberland Hill in the amount of \$24,510.07. Dr. Morelle commented she had seen it and it looked wonderful.

C. On a motion by Ms. Aveno, and a second by Mr. Bruce, it was VOTED 6-0 TO APPROVE the payment of \$148,560.63 to ADS Construction for 100% completion. It was noted retainage was reduced from 5% to 2.5%.

D. On a motion by Ms. Aveno, and a second by Mr. Drapeaux, it was VOTED 6-0 TO APPROVE the payment of \$6,704.50 to KBA for expenditures and reimbursables.

E. On a motion by Ms. Aveno, and a second by Mr. Lindgren, it was VOTED 6-0 TO APPROVE the payment of \$6,704.50 to KBA for Invoice #20 to 100%.

F. On a motion by Ms. Aveno, and a second by Mr. Drapeaux, it was VOTED 6-0 TO APPROVE the payment of \$210 to Briggs Engineering for testing of the floor.

An invoice in the amount of \$6,784.78 to Virco was presented for chairs and five tables. There was some confusion as to whether the invoice belonged to the CHS2010 invoices. Mr. Bruce will review for December.

IV. Review and Approval of Minutes

A. November 24, 2008 – On a motion by Mr. Lindgren, and a second by Ms. Aveno, it was voted 4-0 to approve the minutes, with Dr. Morelle and Mr. Bruce abstaining.

V. Adjournment - On a motion by Ms. Aveno, and a second by Mr. Lindgren, it was VOTED 6-0 TO APPROVE adjourning the meeting at 6:00 p.m.

Respectfully submitted,

Shirley Harris

Recording Secretary

Approved December 3, 2008